

Bylaws of the Maryland Ultrasound Society (MDUS)

Article I: Name and Purpose

Section 1: Name

This society shall be known as the "Maryland Ultrasound Society," hereafter referred to in these bylaws as the MDUS or the society.

Section 2: Purpose

This society is a non-profit organization dedicated to the advancement of the ultrasound profession through the provision of outstanding continuing education and networking opportunities to its members. In the event of dissolution, any assets of the society shall be distributed to an organization enjoying an exempt status under Section 501 (c) (3) of the Internal Revenue Code of Successor Statutory Authority.

Article II: Membership

Section 1: Universal Requirements

Membership is a privilege and not a right, and is contingent upon compliance with these bylaws. No person shall be accepted or continued as a member unless that person is of good moral character and follows professional ethical standards.

Section 2: Membership Categories

- A. Active:** Sonographers currently performing ultrasound procedures in a clinical setting, physicians actively engaged in the field of clinical ultrasound, and scientists directly involved in the field of ultrasound through physics, engineering, biology, or basic research. Each active member shall have full voting rights in all MDUS membership meetings.
- B. Honorary:** Persons who have been active members or others, who have given outstanding service and support to the MDUS. Honorary membership shall be by the nomination by any member of the MDUS and requires approval of two-thirds (2/3) majority of the Board of Directors. Each member of this category shall have the right to attend and request to address the membership at designated MDUS meetings and shall have the right to make motions and vote.
- C. Student:** Persons studying disciplines pertinent to the society, in a full- time formal training program. Those persons should not receive a salary from that program or institution. They must also document their status at the time of dues collection. Each member in this category shall have the right to attend and address the membership at all MDUS meetings, but shall not have the right to make motions or vote.

Section 3: Application for Membership

An application form shall be completed by the applicant and submitted to the membership committee for review and subsequent action in accordance with these bylaws. Membership will not be denied because of race, color, sex, religion, ethnic background or national origin and will be open to all who share in its purpose.

Bylaws are available for review on the MDUS website: marylandultrasoundociety.org

Section 4: Membership Fees and Renewal

Each category of membership shall pay an annual fee (renewable each year) to be determined by the MDUS Board of Directors. A member whose fee is delinquent will be stricken from the

membership. A minimum of eight SDMS approved CME credits can be earned in each membership period. The membership period will run from September 1 thru August 31 of each year.

Article III: Board of Directors

Section 1: Officers

The officers of the MDUS Board of Directors shall be President, Vice-President, Secretary, Treasurer, Immediate Past President, and Education Coordinator. Each term shall consist of two (2) years.

Section 2: Eligibility of Officers

The officers shall be members of the Society and elected by a majority vote. No officer shall have any full-time (the amount of time considered the normal or standard amount for working during a given period) or part-time (involving or working less than customary or standard hours) affiliation with any ultrasound equipment manufacturer (i.e., sales, applications specialist).

Section 3: President

The President will preside as chairperson at all general membership meeting, be chief executive officer of the MDUS, and ex-officio member of all committees with the right to vote. In the event of a tie vote, the President (who does not vote in the initial election) without knowledge of the election outcome shall vote to break the tie.

Section 4: Vice-President

In the event the office of the President is vacated for any reason before the expiration of his/her term, the office will be filled by the Vice-President. He/she shall perform the duties of the President whenever the President is absent or unable to act in person. He shall assist the president in the performance of duties as requested by the President.

Section 5: Secretary

The secretary shall record and read the minutes of all general membership meetings, and coordinate the society's correspondence with the members. The secretary will make the minutes of all meetings available to all members upon request.

Section 6: Treasurer

The treasurer shall keep account of all moneys received and expended for the use of the society. A financial statement will be provided to the membership at each meeting. The treasurer shall ensure that the society's financial records are audited annually. This audit will be available for review upon request.

Section 7: Past President

The immediate past president shall serve for one year in an advisory capacity with the Board of Directors and will have the right to make motions and vote.

Section 8: Continuing Education Coordinator

The Continuing Education Coordinator shall serve as liaison with the SDMS or other accrediting body to assure proper approval of CMEs.

Section 9: Members at Large

A minimum of two (2) members will be nominated and voted upon for the title of Member at Large. The purpose of the position of members at large serves to provide leadership skills and experience that will assure the continuity and growth of the society.

Article IV: Committees

Section 1: Standing Committees

Standing committees are to be appointed by the Board of Directors as required to meet the needs of the society. Committees shall include, but not limited to, Rules and Bylaws, Nominating, Membership, Education, Symposium, and Communications.

Section 2: Special Committees

Special Committees may be appointed by the Board of Directors as required to meet the needs of the society.

Article V: Meetings

Section 1: Board of Directors Meetings

The Board of Directors shall meet at least two times per year. A quorum of the Board of Directors will be constituted to be three-fourths (3/4) of the officers in attendance for any Board of Directors' meeting.

Section 2: General Educational Meetings

At least three (3) meetings will be held annually with the date and location of the meeting to be determined by the Board of Directors as the growth of the society dictates; voting on issues shall occur as seen necessary by the officers.

Section 3: Parliamentary Procedure

Parliamentary procedure (according to the MDUS bylaws) will be followed at all general and Board of Directors' meetings. In the absence of rules in these bylaws, all proceedings of the MDUS shall be conducted in accordance with Robert's Rules of Order.

Article VI: Bylaws

Section 1: Amendment of Bylaws

These bylaws may be repealed, amended, or altered in whole or in part at any time, provided that the proposed change or changes be submitted at least thirty (30) days prior to the voting date. The motion or motions to amend, repeal, or alter shall carry with a majority vote of the general membership. The change(s) shall immediately take effect and be incorporated into these bylaws. The officers shall review the bylaws annually at the initial meeting of the membership period.